OUTSIDE VENDORS AND CONCESSIONS
RULES & REGULATIONS

Mailing & Physical Address:
13601 Normandy Blvd. Jacksonville, FL 32221
Office: (904) 353-0535
Vendor Questions contact Christine Mahr at
Christine@JacksonvilleFair.com

FAIR SET UP DATES

Sunday November 1st	**9:00am to 5:00pm**
Monday November 2nd	**9:00am to 5:00pm**
Tuesday November 3rd	**9:00am to 5:30pm**
Wednesday November 4th	**9:00am to 5:30pm**

2026 JACKSONVILLE FAIR
HOURS OF OPERATION

(May be subject to change.)

Day of Week	Date	Open Hours
Thursday	November 5th	5:00p – 11:00p
Friday	November 6th	5:00p – 11:00p
Saturday	November 7th	Noon – 11:00p
Sunday	November 8th	Noon – 10:00p
Monday	November 9th	5:00p – 11:00p
Tuesday	November 10th	5:00p – 11:00p
Wednesday	November 11th **Veteran's Day Holiday**	Noon – 11:00p
Thursday	November 12th	5:00p – 11:00p
Friday	November 13th	5:00p – 11:00p
Saturday	November 14th	Noon – 11:00p
Sunday	November 15th	Noon – 10:00p

Location:

The Greater Jacksonville Agricultural Fair has a limited number of spaces on the independent side for commercial vendors who mainly derive their income from participation in fairs and festivals. (These spaces are not for local or nationally recognized commercial companies or organizations. These companies will be referred to our Sponsorship Dept. for sponsorship opportunities. The Fair Association shall make the final determination between a vendor and a sponsor. Management will determine vendor location in order to keep a good product balance on the Fairgrounds.

Application and Fees:

Applications are online at www.jacksonvillefair.com/VendorInfo

If you submit an application, it does not guarantee your acceptance. If you are accepted, you will be notified via email and invoiced on the following:

Proof of Performance Deposit is $150. Rental space assessed at **$100 per front foot.** If you also serve from the side, you will be **c**harged **$50 for each foot depth. All Center locations will be charged per front and per side depth.**

Parking Fees:

All stock trucks/trailers/vehicles/RV's parked ANYWHERE on the Fairgrounds must be registered and must have an authorized vehicle decal pass displayed on the vehicle. Unauthorized vehicles will be towed from the Fairgrounds and impounded.

Stock Truck Parking- $35 per day (plus electrical costs if applicable)

RV Parking- $45 per day (plus electrical and sewage costs) * A very limited number of RV Parking spots are available on the Jacksonville Fairgrounds, on a first come, first served basis. Please email the vendor coordinator your request for RV Parking once you have been accepted and we'll let you know if we can accommodate your request.

Vendor Parking Lot- Vendors will receive x2 free parking passes for the Vendor Lot. **Additional parking passes may be purchased for $50 each.**

Here are some other options:

- **Island Oaks RV Resort** - 24 miles West www.IslandOaksRVResort.com (904) 420-7822
- **Flamingo Lakes Resort-** 23 miles NE www.sunoutdoors.com/florida/flamingo-lake-rv-community (904) 766-0672
- **Fleetwood RV Park** – 22 miles East www.fleetwoodrvparkfl.com (904) 737-4733
- **Sunny Oaks RV Park-** 18 miles NE www.sunnyoaksrvparkjacksonville.com (904) 619-6118

Vendors Must Furnish:

You must provide your own secure tent or trailer, signs, tables, table coverings, flooring, chairs, extension cords, hoses, etc. The fairground's area will be lighted, but vendors may wish to arrange for security and lighting for their own specific needs. Vendor signage must be of a professional nature; **handwritten signs are not allowed**. Signs should include the company name as it appears on the application and the menu items that you submitted with your application. Changes to menu items must be approved by the Vendor Coordinator. Prices should be posted with the policy for refunds or exchanges. Vendors are strictly prohibited from strolling the grounds, sharing, subleasing, assigning or apportioning in whole or any part of their assigned space to any business or individual without the expressed approval of management.

Electrical Charges:

20 amps or less	**$55**
30 amps	**$110**
40-60 amps	**$165**
70-100 amps	**$275**
100-150 amps	**$350**
150-200 amps	**$450**

You will be charged for electricity on your invoice. Anyone needing more than the standard 110v will have to make arrangements with the Fair Electrician to get connected, and are required to have at their site electric cables sufficient in length to reach the Fair's power source (a minimum of 100 ft.) from the vendor's site and Underwriter approved for rough surface usage. The cables should withstand constant foot traffic and exposure to the elements. Vendor's power panel must be Underwriter approved and electric cables with a capacity rating to meet the vendor's power needs. The cables must be connected into the vendor's power panel, fused with proper overload protection of the cables, and overload protection for the branch circuits needed by the vendor. For Phase 1 (120/240 volts) the cable shall be a 4-conductor cable and for Phase 3 a 5-conductor cable. Both shall have a green ground conductor and be capable of being hard-wired by the Fair Electrician into the correct power source. **Vendors may not connect or disconnect themselves**.

Payments:

Payment or a portion thereof, including the deposit, are due upon invoice**.** Payments for the deposit and rental space can be made online at www.jacksonvillefair.com/vendorpayments or over the phone with a credit card **(a 3% processing fee will be added to all online and/or phone credit card payments).**

Cash and Checks are also accepted (Make checks out to **DUVAL COUNTY FAIR ASSOCIATION** and mail to: c/o Christine Mahr 13601 Normandy Blvd., Jacksonville, FL 32221)

If 50% of the rent is not paid with the deposit at the time of invoice, it is due by **July 15th**. The balance is **DUE IN FULL by October 1st.** Space purchased after October 1st must be paid with certified funds. Request for cancellation must be in writing 60 days prior to the Opening Day of the fair. No refunds after September 7th, 2026.

The $150 Deposit will be returned **(**if you follow the rules**)** 45 days after the last day of the fair. As a participating vendor, you are agreeing to be in attendance during **all** operational hours of the fair and abide by the Rules and Regulations of the Greater Jacksonville Agricultural Fair Association and your contract.

General Liability Insurance:

Certificate of Liability Insurance is required with not less than $1,000,000 for each occurrence and $1,000,000 for personal injury.

Please make sure to add **Duval County Fair Association** as **Additional Insured**.

Your Certificate of Insurance is due no later than October 15th, 2026.

If you do not have insurance, you can purchase some through the fairgrounds. It will be $100 for complete coverage during the Jacksonville Fair (pending approval from agency).

Water Supply:

Vendors must have a clean hose that does not leak and is capable of extending 100 ft. from the assigned site to a designated water supply. If a hose is found to leak, it will be disconnected until such time as the leak is corrected. Safety mats must be sufficient in length and weight to cover all exposed hoses. Vendors must supply their own splitter.

Sewage Drains:

All drain lines (gray water, sewage, etc.) shall be placed in sewer drains NOT in storm drains. **There is a $100 fee to drop into the Sewage Drain**. **UNDER NO CIRCUMSTANCES IS GREASE TO BE POURED DOWN THE SEWAGE DRAIN. VIOLATORS ARE SUBJECT TO A $2,000 FINE FOR EACH INFRACTION PLUS CLEAN UP COSTS AND FINES BY DUVAL COUNTY. VIOLATORS ARE SUBJECT TO IMMEDIATE REMOVAL FROM THE FAIRGROUNDS.**

Grease Traps:

Specifically labeled grease and cooking oil disposal units are placed in convenient locations throughout the Fairgrounds. (You will receive a map of these locations in your packet upon check-in) These units must be used as designated. Grease barrels are not to be moved. Under no circumstances are grease, gray water or solid waste material to be poured into rubbish barrels, dumpsters or drains.

Trash Fees:

Fees cover the 11 days of the Fair. **Vendors/Concessionaires with one space $200.**
Vendors/Concessionaires with more than one space $250.

Fire Marshall:

The Jacksonville Fire Marshall requires a fire suppression system in trailers or closed environments where cooking equipment produces grease-laden vapors. LP Tanks must be secured at all times. (Code NFP-96/904-630-0445)
All Food Vendors must have a tagged 2A:10BC fire extinguisher.
Food Vendors that are frying must have a tagged Class K fire extinguisher.
Food Vendors equipped with a hood suppression system must have had a current inspection, that your system is tagged, and that there is pressure in your system.

Division of Hotels and Restaurants License:

Food Vendors are required to pay the $105 license fee (unless exempted or already licensed). The FDBPR Inspector will do their rounds starting at noon on Opening Day and they will be the ones to collect your $105 cashier's check or money order (NO Cash or personal checks).

Product Sales & Restrictions:

Only those products listed on your application may be sold or displayed. The following items are unacceptable: any type of gun or toy having the appearance of a real gun, switch-blades, brass-knuckles, products from endangered animals, costume masks, drug-related merchandise, or other inappropriate items. The GJAF reserves the right to determine whether an item is considered offensive or in poor taste and to prohibit the sale or display of such. Also, the fair must approve any raffles, drawings, or give-a-ways.

Animals:

No one shall enter or remain on the Fairgrounds with a dog, cat or any pet other than Service Animal or animals that are part of an approved exhibit display. If your Service Animal misbehaves, you will be asked to remove the animal.

Ice Sponsor:

Gold Medal Products is our Preferred Ice Partner and will have ice available at the Jacksonville Fair all day, every day, for you to purchase at any time. **It will cost $7 for a 16lb bag of ice.**

Your contacts are Adam Warren (904) 652-6525 and/or Joe Caldarelli (352) 339-1000. Give them a call and they will instruct you on where to go to grab the ice.

*Vendors are permitted to leave the grounds to purchase their own ice; however, ice deliveries to the Fairgrounds must be made exclusively through Gold Medal Ice.

A limited number of ice bins will be available to rent this year. Call before 9/18/26 to reserve yours…. It'll be on a first come, first served basis.

Fencing/Barricades:

All outside vendors/concessionaires are required to landscape or fence the openings between locations to be aesthetically pleasing to our guests and to keep our guests from cutting through or going behind the booths. For all line up locations, fencing should be placed between stands and look visually appealing. All hitches should be concealed.

For all center locations the fencing may extend 6 feet behind your stand. Accordingly, all material or equipment in storage/back-of-house should be concealed with fencing

Clean-Up/Move Out:

Vendors are required to keep space free of trash, paper and litter. All trash must be bagged up each evening to be picked up. All materials and equipment must be removed from the space within **3 days** following closing day. The Jacksonville Fairgrounds will not assume responsibility for storing any material or equipment. Items not removed in this time period will be considered abandoned and become property of the Jacksonville Fairgrounds and will be disposed of properly.

Cancellation:

Requests for cancellation must be in writing 60 days prior to the Opening Day of the fair. No refunds after September 7th, 2026.

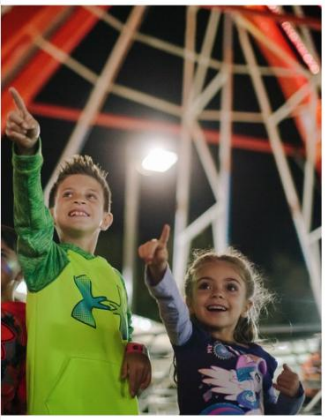
The Fair reserves the unilateral right to cancel this License for the public good in the event of a natural disaster or other emergencies (acts of God, fire, flood, natural disaster, threat of or a tropical storm, threat of hurricane, inclement weather, war or threat of war, acts of or threat of terrorism, civil disorder, unauthorized strikes, governmental regulation or advisory, or recognized health threats as determined by the World Health Organization, the Center for Disease Control or local government authority or agencies) Upon such cancellation the Licensee agrees not to re-enter the Fairgrounds, or move any of its personal property, if such may pose additional risks to persons or property in the sole discretion of the Fair. Should the Fair exercise its right to cancel this License, Licensee agrees to forego any and all claims for damages against the Fair and further agrees to waive any and all rights which might arise by reason of the terms of this License and the Licensee shall have no recourse against the Fair.

Credentials/Badges:

Upon arrival to set up for the Jacksonville Fair, vendors should head over to the Administration Office to check-in and receive a packet of credentials. In your packet, Outside Vendors will receive (up to) **FOUR BADGES.** Badges are good for all days of the fair**. Badges can also be traded in for 11 worker (single day) fair tickets. Additional badges can be purchased for $85 each. Additional Fair Tickets can also be purchased at a discounted rate of $8 each.**

Each vendor will also receive (up to) x2 parking passes for the Vendor Parking lot in their packet. **Additional parking passes can be purchased for $50 each.**

**Any attempt by the vendor, its employee(s), or agent(s) to sell, exchange, or barter an admissions ticket or badge to this fair will be sufficient cause for cancellation of the contract and no refunds will be issued.*



GREATER JACKSONVILLE AGRICULTURAL FAIR